

## COVID Related Absence - Information for Parents/Carers

**If any of the situations below apply to your child or family, please inform school immediately.**

What to do if...	Action required...	What happens next...
<p>My child has one or more clear COVID-19 symptoms:</p> <ul style="list-style-type: none"> <li>• A high temperature - above 37.8 C / hot to touch on chest or back</li> <li>• A new, continuous cough - coughing a lot for more than an hour / three or more coughing episodes in 24 hours</li> <li>• A loss or change to their sense of smell or taste - cannot smell or taste anything / things smell or taste different to normal</li> </ul>	<ul style="list-style-type: none"> <li>• Keep your child at home – they must not come to school</li> <li>• Contact Mrs Sawyer (Attendance Officer) on 01746 765454 (Option 1) or email Karen.Sawyer@oldburywells.com</li> <li>• Self-isolate the whole household</li> <li>• Arrange a test for your child</li> <li>• Inform the school immediately about the test result</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers will start to set distance learning work within three working days*</li> <li>• You will be contacted to confirm your child can return to school if the test comes back negative or a period of 10 days has passed since the symptoms started</li> </ul>
<p>My child has some other recognised COVID-19 symptoms that I can't account for:</p> <ul style="list-style-type: none"> <li>• Sore throat</li> <li>• Fatigue</li> <li>• Diarrhoea</li> <li>• Vomiting / nausea</li> <li>• Headache</li> </ul>	<ul style="list-style-type: none"> <li>• Contact Mrs Sawyer to discuss</li> <li>• A decision about whether a test is needed will be made</li> <li>• A decision about whether self-isolation is needed will be made</li> </ul>	<ul style="list-style-type: none"> <li>• To be decided after discussion</li> </ul>
<p>My child tests positive for COVID-19</p>	<ul style="list-style-type: none"> <li>• Keep your child at home – they must not come to school</li> <li>• Inform school by contacting Mrs Sawyer</li> <li>• Self-isolate the whole household</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers will start to set distance learning work within three working days*</li> <li>• You will be contacted to confirm your child can return to school when a period of 10 days has passed since the symptoms started</li> </ul>
<p>My child tests negative for COVID-19</p>	<ul style="list-style-type: none"> <li>• Inform school by contacting Mrs Sawyer</li> </ul>	<ul style="list-style-type: none"> <li>• You will be contacted to confirm your child can return to school</li> </ul>
<p>My child is ill with symptoms not linked to COVID-19</p>	<ul style="list-style-type: none"> <li>• Keep your child at home</li> <li>• Contact Mrs Sawyer (Attendance Officer) on 01746 765454 (Option 1) or email Karen.Sawyer@oldburywells.com</li> <li>• Contact school on each day of the illness</li> </ul>	<ul style="list-style-type: none"> <li>• Your child can return to school when they are well enough or after 48 hours following the last bout of sickness or diarrhoea</li> </ul>
<p>Someone in my household has COVID-19 symptoms</p>	<ul style="list-style-type: none"> <li>• Keep your child at home – they must not come to school</li> <li>• Inform school by contacting Mrs Sawyer</li> <li>• Self-isolate the whole household</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers will start to set distance learning work within three working days*</li> </ul>

	<ul style="list-style-type: none"> <li>• Arrange a test for the household member</li> <li>• Inform the school immediately about the test result</li> </ul>	<ul style="list-style-type: none"> <li>• You will be contacted to confirm your child can return to school if the test comes back negative or when a period of 14 days has passed since the household member's symptoms started</li> </ul>
Someone in my household tests positive for COVID-19	<ul style="list-style-type: none"> <li>• Keep your child at home – they must not come to school</li> <li>• Inform school by contacting Mrs Sawyer</li> <li>• Self-isolate the whole household</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers will start to set distance learning work within three working days*</li> <li>• You will be contacted to confirm your child can return to school when a period of 14 days has passed since the household member's symptoms started</li> </ul>
NHS Test and Trace has identified my child as a close contact of somebody with symptoms or confirmed COVID-19	<ul style="list-style-type: none"> <li>• Keep your child at home – they must not come to school</li> <li>• Inform school by contacting Mrs Sawyer</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers will start to set distance learning work within three working days*</li> <li>• You will be contacted to confirm your child can return to school when a period of 14 days has passed</li> </ul>
We have received medical instruction from my child's specialist consultant that they must resume shielding	<ul style="list-style-type: none"> <li>• Keep your child at home – they must not come to school</li> <li>• Inform school by contacting Mrs Sawyer</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers will start to set distance learning work within three working days*</li> <li>• Your child should shield until you are informed that restrictions are lifted and shielding is paused again</li> </ul>
My child's year group bubble is closed due to a COVID-19 outbreak in school	<ul style="list-style-type: none"> <li>• Keep your child at home – they must not come to school</li> <li>• Support your child with their distance learning</li> <li>• Siblings in other year groups may continue to attend school</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers will start to set distance learning work*</li> <li>• You will be contacted to confirm your child can return to school when a period of 14 days has passed</li> </ul>

*\*During the first three days of any absence, your child should access generic work through the National Academy website:*

*<https://classroom.thenational.academy>*

*They should also complete homework tasks set on Satchel One and re-visit any prior learning. During the first three days of absence, we will endeavour to issue subject specific work set by your child's teachers, in line with their timetabled lessons.*