



**Our Ref:** LTM/kmd/y11exams

4<sup>th</sup> May 2023

Dear Parent/Carer

**Re: Final Summer Examinations - Year 11**

I write at the beginning of an extremely important period for all students in school who are about to embark on their final examinations at the end of year 11. We have been extremely impressed with all student's commitment and positive attitude shown towards their studies in school following on from their previous mock exams and look forward to continuing to support every individual in maximising their progress in the weeks ahead.

This letter is to ensure that all arrangements are in place so that all students can access the full exam program and are well prepared and fully confident in what is required from them throughout the exam series. This letter gives both parents and students clarification on several key points.

Exam Statement of Entries. All students have been given an overview of their exam entries which shows the dates of all examinations alongside their relevant tiers of entry. It is essential that these are checked carefully and should there be any issues please ensure this is brought to the attention of Mrs Wellings (examinations officer) [sarah.wellings@oldburywells.com](mailto:sarah.wellings@oldburywells.com).

Examination Timetable. All students have been provided with an overview of all examinations over the exam period which runs from 15<sup>th</sup> May to 23<sup>rd</sup> June 2023. In the morning all examinations start at 9:00am, all students involved in the exam are expected to be in the West Hall by 8:40 to receive any final instructions from 8:45. Afternoon examinations start at either 1:00pm or 1:30 pm with all students involved having the opportunity for an early lunch and again an allocated meeting time in the West Hall.

Exam Preparation. Students have over time received inputs on exam preparation and have gone through the processes during their mock examinations. It is essential that all students always follow instructions and listen carefully to any information given prior to any examination.

Examination Revision and Study. The school aims to get the balance right for all students with regards to revision in school, alongside the opportunity to have personal study time at home. To support this, the following arrangements will be in place to ensure all students have the appropriate levels of support throughout the program:

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### **Monday, 15 May – Friday, 26th May: Initial Exam Period A**

During this time students will follow their normal school timetable and normal school day (8:40am to 3:05pm) unless they are involved in an examination. Staff will continue to plan lessons to ensure all students are fully prepared for their particular subject. Where a subject which is mainly coursework based has been completed, students are expected to arrive prepared to undertake independent revision and should arrive at the lesson with any relevant resources to undertake this.

Throughout this time, for some subjects' additional revision sessions for subjects will be planned for students just prior to their actual exam, this will ensure that on any given day, students will spend time directly prior to an afternoon exam with their subject teacher or subject specialist. Students will receive prior notification of when these sessions will take place and will be supported by staff each day.

In identified areas, after school revision sessions will be offered, which students are encouraged to attend.

*Friday 26<sup>th</sup> May: During the afternoon, we will hold our Year 11 celebration assembly which marks the last full day for students in school.*

### **Monday, 29th May – Friday, 2<sup>nd</sup> June: Half Term**

Students can access the revision resources from the website and other materials that teaching staff will have highlighted. Some subject area will also be providing information on revision sessions which may be available during this time.

### **Monday, 5<sup>th</sup> June – Wednesday, 21st June: Exam Period B**

During this period, students can undertake revision at home during the school day should they wish to do so. When involved with exams they must arrive 20 mins prior to the exam in the West Hall:

- 9:00am start: 8:40am in West Hall
- 1:00pm start: 12:40pm in West Hall
- 1:30pm start: 1:10pm in West Hall

On any given day, outside of examinations students are expected to either be in school or revising at home.

Lessons will continue to run for all subjects until examinations in that subject area have been completed. We strongly encourage students to continue to attend sessions in school, although know that many will benefit from individual study time at home. Students will be provided with an overview which shows all examinations, lessons and additional revision sessions which will be available during the school day.

For our Bridgnorth based families, students are able to walk home. For those students who live further afield, transport will need to be arranged by parents if their child is not planning to remain in school. Normal transport provision will remain in place for all students in the morning and at the end of the school day throughout the exams.

For those remaining in school, where subjects may have been completed, we will provide quiet revision space in the 6th form centre as required.

Please note that students are not permitted to repeatedly leave or enter the site on any given day; a decision should be made to remain on site or work from home. Should a student attend a morning exam and then plan to attend a revision session later that day, they are expected to remain on site.

Students should not be in town or hanging around outside of school grounds if they are leaving the school site. It is expected that students are either at home revising or accessing revision in school. *Should students be found in breach of this requirement then their right to study leave will be withdrawn.*

Students are required to SIGN IN and SIGN OUT of school when arriving or leaving the site.

Looking forward, GCSE results day is on Thursday, 24<sup>th</sup> August 2022. Further details regarding this will be sent out in due course.

Can I use this opportunity to wish all students good luck in the weeks ahead knowing that their hard work, effort, organisation and resilience will lead to the very best levels of success. All staff look forward to continuing to offer support and guidance throughout this very important time for them all.

Thank you as always for your support.

Yours faithfully

A handwritten signature in black ink, appearing to read 'L. Tristham', written in a cursive style.

**Lee Tristham**  
Headteacher